

NORMS & INSTRUCTIONS OF COUNCIL OF ARCHITECTURE FOR IMPARTING B. ARCH. COURSE

1. **5-year full-time Bachelor of Architecture (B.Arch.)** degree course is to be imparted by an architectural institution in an independent building and land having its own infrastructure and budgetary provisions.

The Institution of Architecture should be located in a building having a floor area of about 15 sq. meter per student. The building should include class rooms and at least 5 studios, adequate space for faculty members, library, workshop, materials museum, laboratories, exhibition/conference room, office accommodation and common area for students and staff. The space requirements per student for architectural education whether in the Institution or in the Hostel are apt to be more than for most other types of professional courses like engineering and medicine because of the large space required for preparation of drawings. This factor should be borne in mind in the design of Hostels and Studios.

The Institution shall ensure that its building and premises and other spaces must be barrier free (i.e. disabled friendly).

2. The Institution must have valid affiliation with a University established by an Act of the Central or State Legislature or conferred authority by Law to award Degree Course in Architecture. No admission shall be made by the Institution without valid affiliation with a University.
3. The Institution having intake of more than 40 students shall be required to conduct classes concurrently in separate batches of 40 students each.
4. The Institution shall recruit and always maintain the Architecture Teaching Faculty as per the Minimum Qualifications, Experience and Structure for Teaching Posts in a Degree Level Architectural institution, prescribed in **Appendix-B** of the **Regulations of 1983** of the Council. The Standards are available at the website of the Council.
5. The institutions shall maintain a teacher/student ratio of 1:8. The institution with the maximum intake of 40 in a class may have the faculty pattern as prescribed in Appendix-B of said Regulations. Approx. 25% of the teaching load should be allotted to the visiting faculty so that the students are brought in closer contact with the persons actively engaged in practice.

Each institution may have a staff structure consisting of the following:

Principal or Head of Department and Professors, Asstt. Professors/Readers and Lecturers in the ratio of 1:2:4.


The Institutions may recruit qualified persons in the field of Engineering/ Qty. Surveying/Art/Humanities depending on the actual requirements against the total sanctioned strength.

6. The eligibility criteria for admission to 1st of 5-year B.Arch. degree course is as under:

“No candidate shall be admitted to architecture course unless she/ he has passed an examination at the end of the 10+2 scheme of examination with at least 50% aggregate marks in Physics, Chemistry & Mathematics and also at least 50% marks in aggregate of the 10+2 level examination or passed 10+3 Diploma Examination with Mathematics as compulsory subject with at least 50% marks in aggregate.”

7. The institution shall admit only such students who fulfill the eligibility criteria prescribed by the Council and have passed an Aptitude Test in Architecture conducted by a competent authority. No direct lateral admission of any student into any year/stage of the B.Arch. course is allowed as per Council Norms.
8. All admissions made by the institution under various quotas/categories must be strictly within the intake sanctioned by the Council for an academic session. The students belonging to NRI, Foreign National, PIO etc. are also required to be admitted within the sanctioned intake, subject to passing an aptitude test. Further, reservation of students/relaxation of marks in qualifying examination for admission to the B.Arch. course for reserved categories shall be as per the policy of the Central/ respective State Government.

9. All admissions must be completed by the institution before **1st September** i.e. the date of commencement of B.Arch. classes prescribed by the Council or as specifically notified by the Council.
10. The Institution shall follow the Duration and Stages of the Course, Admission to the Architecture Course, Courses and periods of Studies, Standards of staff, equipment, accommodation, training and other facilities for architectural education as per the Minimum Standards of Architectural Education prescribed by the Council.
11. The Library, Workshops, Laboratories and Photography unit in the institution should be managed by professionally qualified staff with adequate supporting staff to assist the students and faculty members in their academic programmes. There should also be administrative supporting staff to run the Architectural Institutions.
12. The Institution should invite a nominee of the Council in the Interview Board or Selection Committee etc. set up for recruitment(s)/promotion(s) in respect of Architecture Teaching Faculty positions. The said Council nominee will act as a full-fledged Member of the Interview Board/Selection Committee and help in scrutinizing the qualification, experience and other relevant details of the applicants for selection of suitable candidates. Recruitments or Promotions made to architecture faculty positions in the Institution without COA nominee shall not be deemed valid by the Council.
13. The Head as well as other core Architecture teaching faculty of the institution must have valid registration as an Architect from the Council of Architecture under the Architects Act, 1972.
14. The Institution shall follow the "**Council of Architecture (Minimum Standards of Architectural Education) Regulations, 1983**" which have been prescribed pursuant to Section 21 of the Architects Act, 1972, duly approved by the Central Government, for imparting the above said B.Arch. degree course.
15. The Institution shall initiate necessary steps to curb ragging in its premises and take appropriate action as prescribed by competent authority in case of any such incident.
16. The Institution shall ensure that women (staff, faculty or student) are protected against sexual harassment at the institution and initiate necessary steps as prescribed by competent authority.
17. The Institution shall follow the necessary guidelines/ advisory/ SOP for social distancing, sanitisation and other norms as set out by the Central / State Government and Council to contain the pandemic of Covid-19.
18. All the circulars/ notices including the intake sanctioned by the Council to Institution(s) shall be displayed on the Notice Board of the Institution for information of the students and faculty members. The same shall be available on the website of the institution along with details regarding physical & academic infrastructure and faculty.
19. Any Institution which fails to maintain the Minimum Standards of Architectural Education shall be liable to attract appropriate action.
20. The affiliating University of the institution should create an independent Faculty of Architecture and independent Board of Studies in Architecture for proper growth and development of course in Architecture and prepare Syllabus, Course Curriculum, Scheme of Examination in accordance with the Minimum Standards of Architectural Education as prescribed by Council. At least 1/3 of its members must be from the field of practice in Architecture.
21. In due course, the affiliating University should also create a Board of Studies in Architecture, Interior Design, Building Construction Technology etc. under the Faculty of Architecture to deal with issues connected with these disciplines at UG and PG level, having at least 1/3 of its members from practice.
22. The institution should constitute an independent Governing Council for a School of Architecture, having Architect members in majority. The institution shall also create Course Committees for continuous development of educational programme in Architecture. At least 1/3 of its member is recommended to be from practice.



Registrar
Council of Architecture